

USA Board Meeting Minutes 9-22-2019

In Attendance: Dave Krack, Jill Cohen, Phil Sanders, Mike Schatz, Nancy Kinsella, Richard Tharrett, Richard Tharrett, Shannon Sparks, Dale Grzych, Connie Cotter

Start: 8:07pm

A. Positions needed

a. Freestyle Skill Level Chair

i. Connie would like this role

1. Connie wants to host a level tester meeting mid-november, maybe another one early January.
 - a. Mike will be in contact with Connie on how to email all members interested.
 - b. Dale will also be in contact with Connie and Mike to pair together with the urban/freestyle level tester meetings. Both should be held in close succession.

b. USA Equipment Manager

i. Job includes keeping track of USA equipment via spreadsheet, inventory before/after NAUCC, recommending replacing broken items.

1. https://docs.google.com/spreadsheets/d/1oj_5N3QRf3Q77z5bjkKif9lKA220fpg6KwDzQsn76-Q/edit?usp=sharing
2. Rick Tharrett Sr. will be taking up the USA Equipment manager position, Thank you, Rick!!

c. Scholarship Chair

- i. Jill Cohen needs a co-chair. Someone would co-chair this year to see all that is involved and take it over next year. The committee is already formed, the application is in place. Biggest task is finding a funding source.
- ii. This can be held by someone who is not on the board, and is something we need to keep in mind moving forward, the sooner we fill this position the better.

d. NAUCC 2020 Liaison

- i. The liaison's job is to assist the host, ensure rules are being followed, and that is being communicated to the USA. They also need to report to the board what's going to keep the board informed. It is preferred this person be outside of the hosting club for an outside look.
 1. This is a position that needs to be more defined and is going to be a semi-large role. This is something we will be working on as we go forward.

2. This is preferred to be a board member if possible.
 - a. Richard Tharrett jr. is willing to take up this position.

B. Status Report

- a. Progress on the Application form for event sponsorship? Dave, Dale, Jill
 - i. <https://docs.google.com/document/d/1s4UZi8bkGhk2-1qMwLHNNvvB-pnjwJ3alWXDqx5lV7k/edit?usp=sharing>
 - ii. We're thinking roughly around \$200 per event maybe around 10 events in total we're willing to sponsor.
 - iii. This money can be used for any purpose the host wants to use it on whether it be for gym time, t-shirts, prizes, equipment, or whatever they feel would help kickstart the event.
 1. Ideally, this would be finalized and ready to be voted on at the next board meeting.
- b. Bidding document for NAUCC 2020 Jill
 - i. <https://docs.google.com/document/d/1gvNwiAPHLafne-xSiAysR7veNgxKkV6idu4gv-LNs00/edit?usp=sharing>
 1. We're looking to send this out in an email later this week in its current format.
 - a. Mike will be in contact with Dave to send this out. This is not a final document but with the due date of December 15th quickly approaching this will help get the word out and help potential hosts figure out what we're looking for.
- c. Membership number update?
 - i. 695 members (high point of just before NAUCC was 782)
- d. Online event Calendar progress?
 - i. It is real! Thanks, Mike and Noli!!
 1. Currently only linked on the wild apricot site and not on uniusa yet.
- e. Website
 - i. Move to wild apricot?
 1. <https://docs.google.com/document/d/1rpzJVlRhDv5y8W70xU8tdGDsnyqM6Uf01MKtATSQ6QA/edit>
 2. Vote to jump over to wild apricot
 - a. Passed.

C. Board Member Reports (If needed)

D. Scholarship

- a. Discussion on possibly funding the scholarship through registration \$.

- i. We are concerned about the legal issues behind this and we will not be thinking about moving forward with this until we get confirmation.
- ii. There is talk of adding a donation link at registration to help with cash flow towards the scholarship as that is a concern going forward.

E. Treasurer report

- a. Current balance, quickbooks, status of scholarship checks
 - i. Checks have been sent out, approved online accounting software
 - 1. We are looking for someone to also have access to the USA account so that we have more than one person with access.
 - a. Jill is willing to take this up.

Finance report-

September 2019			BALANCE STATEMENT			
INCOME						
Category	Expense	Income	August	September	September	Ending Balance
			Expense		Income	
Administrative						
Web site			Scholarship	\$3,852.20		\$3,852.20
Misc			USA	\$20,218.26	-\$3.18	\$475.98
Interest		\$0.98	TOTAL	\$24,070.46	-\$3.18	\$475.98
CC Processing	-\$3.18					\$24,543.26
NAUCC						
Insurance			Checking account	\$24,543.26		
Membership		\$475.00				
Merchandise						
Coaching						

F. NAUCC 2019 Budget report

Budget Area	NAUCC 2019 Budget	NAUCC 2019 Actual
1000 - Donations	\$ -	\$ 1,200.00
1100 - Registration Revenue	\$ 16,275.00	\$ 16,275.51
1200 - Merchandise and Other Revenue	\$ 1,097.05	\$ 863.08
Revenue	\$ 17,372.05	\$ 18,338.59
Budget Area	NAUCC 2019 Budget	NAUCC 2019 Actual
1300 - Facilities	\$ 9,237.00	\$ 6,127.00
1500 - Information Technology	\$ 555.00	\$ 320.06
1600 - Communications	\$ 148.00	\$ 2,013.23
1700 - Registration	\$ 102.00	\$ 334.76
1800 - Events	\$ 3,989.00	\$ 5,058.78
1900 - Awards	\$ 2,688.84	\$ 3,302.46
Expenses	\$ 16,719.84	\$ 17,156.29

- a. As we move forward with working with potential NAUCC hosts, we need to be clear that we are able to support them as we move forward.
 - i. The board, or at least the officers, should know the budget and spending going into NAUCC.
 - ii. It's worth noting the original host of NAUCC 2019 backed out and fill-ins saved the day, this was not an ideal year.
 - 1. There is a deeper discussion that needs to be had as to keep the board informed on the budget for NAUCC's going forward in the planning process. This will take place in the next meeting due to time constraints.

G. NAUCC 2020 Update

- a. People have been stepping up and volunteering! Hooray!
 - i. June 27th - July 3rd, 2020 Madison Wisconsin!
 - ii. Website is NAUCC2020.com
 - 1. Nothing is on the site yet but that is in the works.

Next meeting next second Sunday of November. Thank you everyone!

Meeting adjourned 9:46pm.